

Hearing Procedure Guidelines

Hearing Requests need be filled out by owner of record and owner of record will need to be present at the Board Meeting.

Hearing request forms must be filled out and returned to Buffalo Creek HOA prior to the Friday before the next regularly scheduled Board meeting allowing inclusion into the Agenda and Board Packet sent to Board Members on that Friday. (Board Meetings are the second Thursday of each month at 7:00 pm)

If a hearing request is not received timely, the Hearing may be scheduled for the next regularly held Board Meeting, at the discretion of the Board.

Please try to have all of your pertinent information on and/or attached to the hearing request form. This will allow the Board to research your information and allow them time to develop pertinent questions during your attendance, hopefully getting to a quicker and better informed answer to your request.

Along with the submitted information, you will be allowed a 10 minute verbal presentation at the Board Meeting. The Board may or may not question you on certain points.

A decision will most likely not be made at this time, however a written notice will be sent to you, informing you of the Boards Decision in a timely manner, not to exceed 30 days from the hearing date.

Hearing Requests can be sent to;

Buffalo Creek HOA
PO Box 1182
Wellington, CO 80549

-or-

singewald@aol.com

Request for a Hearing

Buffalo Creek Homeowners Association

Name: _____ Phone: _____

Address: _____ Email: _____

Requested Date of Hearing: _____

Please describe/explain the reason you request a hearing and attach all pertinent documentation.

What do you hope to accomplish from your hearing?

Please return this form and pertinent information to Tim Singewald, Buffalo Creek HOA Board President - singewald@aol.com -or- PO Box 1182, Wellington, CO 80549. If you have questions or need help filling this out please call (970) 568-3170